

**JOANNA MARIE S. CATINDIG**  
Civil Engineer  
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## PROFESSIONAL SKILLS

- Efficient in AutoCAD and other computer application
- Knowledge in estimation of drawing plans and billing of quantities
- Knowledge in Pile Driving of Pre-Stresses Concrete and Tubular Steel Pipe Pile
- Experienced in Port Construction

## EMPLOYMENT EXPERIENCE

- Project: **Materials Receiving Facility for Phoenix Petroterminals and Industrial Park Corp.**  
Position: Field Engineer  
Company: MARRA BUILDERS, INC.  
January 29, 2013 – May 9, 2014
- Project: **Construction of Jetty Port for Southbay Bulk Terminal Inc.**  
Position: Field Engineer  
Company: MARRA BUILDERS, INC.  
June 10, 2013 – March 25, 2014
- Project: **Tacloban Port Rehabilitation/Improvement – PHASE II Project**  
Position: Office Engineer  
Company: MARRA BUILDERS, INC.  
May 14, 2014 – June 2015
- Project: **Tacloban Port Rehabilitation/Improvement – PHASE III Project**  
Position: Site Engineer  
Company: MARRA BUILDERS, INC.  
June 2015 – September 2016
- Project: **Supply and Installation of Inner and Corner Fenders and 35T Mooring Bollards for La Filipina Uy Gongco Corporation and Philippine Foremost Milling Corp. Private Port.**  
Position: Project-in-Charge  
Company: MARRA BUILDERS, INC.  
September 6, 2016 – December 17, 2016

- **Project: Tacloban Port Expansion and Improvement Project –PHASE IV**  
 Position: Project Engineer  
 Company: MARRA BUILDERS, INC.  
 February 13, 2017 – April 4, 2018

*Responsibilities:*

- Inspects construction site daily and works with contractors to schedule deliveries.
- Prepares daily project status reports, field notes, customer reports and expense reports
- Controls documents for project
- Command and control of equipment's, labour force and materials at project site.
- Monitors the execution of the quality assurance program for conformance to project requirements.
- Handled cost-of-materials estimations, report and document tracking, project documentation, on-site project visits, invoice/agreement.
- Monitor construction throughout the duration of the project to ensure everything is progressing as planned.
- Knowledge of basic mathematical principles to determine what overall budget needs to be for a project to be done correctly
- Prepared reports that documented the construction process of a new building and submitted them to the proper government agencies.
- Ensure technical requirements defined in the contract are properly integrated in the engineering deliverables.

## EDUCATIONAL BACKGROUND

**Tertiary:** Bulacan State University (BulSU) 2007-2012  
 City of Malolos, Bulacan  
 Bachelor of Science in Civil Engineering

**Board Exam:** Licensure Examination for Civil Engineers November 2012  
 Manila, Philippines

## SEMINARS AND TRAINING ATTENDED

- PERT/CPM as an Effective Project Management Tool and Realistic Productivity Rates/  
Labor Cost Derivation  
DEEDS Construct Plus Co.  
Units 508-509, The Boni Tower, 602 Boni Avenue, Mandaluyong City, PH  
May 12, 2018
- AutoCAD 2018 2D/3D  
CADVISION Engineering Technologies  
1955 C.M. Recto Ave., corner Morayta, Manila, PH  
April 16 – 27, 2018
- Project Management using Primavera P6 (Fundamental Training Course)  
Nicodemus Construct-Design & Scheduling Institute  
Nicodemus CDSI, Malolos City Bulacan, PH  
April 28 – 29, 2018
- Occupational Safety and Health Standards and DOLE Department Order 13, series of 1998  
“Construction Safety Training”  
San Miguel Corporation Tipolo, Mandaue City, Cebu, PH  
March 23-27, 2015
- Highway Design and Quality Control Seminar  
Bulacan State University, City of Malolos, Bulacan, PH  
February 22, 2012
- Understanding Building Structures Seminar  
Bulacan State University, City of Malolos, Bulacan, PH  
February 15, 2012
- Pre-cast Concrete and Pre-stressed Concrete Seminar  
Freyssinet Filipinas Corporation, Brgy. Pungo Calumpit Bulacan, PH.  
January 21, 2012

## PERSONAL INFORMATION

Date of Birth:	January 01, 1991
Place of Birth:	Bulacan
Age:	27 y/o
Civil Status:	Single
Nationality:	Filipino

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*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

**Joanna Marie S. Catindig**