

# CURRICULUM VITAE



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Madinat Zayed Abu Dhabi, UAE

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## Position Applied for Infrastructure & Civil Draftsman

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### CAREER OBJECTIVE

Looking to join a progressive organization that has the need for Architectural Draughtsman and offers opportunities for advancement

### EDUCATIONAL BACKGROUND

**Diploma in Civil Draughtsman ship** NCVT New Delhi, Government of India  
**Diploma in Interior Designing (IDG)** from CADD Centre Training Services, Malappuram, Kerala, India  
**Higher Secondary Government** of Kerala, India  
**Secondary School Government** of Kerala, India

### SOFTWARE SKILLS

- AutoCAD 2D , 3D , 2004 , 2008 , 2012 , 2014 Drafting
- 3D StudioTax with V-Ray
- Adobe Photoshop
- MS word & MS Excel
- Operating Systems – XP, Window7
- Email I& Internet Browsing

**Total 6 years of solid experience have in Infrastructure & Building (UAE)**

### PROFESSIONAL EXPERIENCE -1

Company : ETU General Contracting LLC  
Position : Civil Draughtsman  
Period : February 2016 to February 2018  
Place : Abu Dhabi, United Arab Emirates

### KEY SKILL: -

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#### ❖ INFRASTRUCTURE (Road and Utilities - 2 YEAR EXPREANCE)

- Preparing Cross Sections for Road
- Preparing Sewer Network (Layout and Profile)
- Preparing Sections for Manhole and utilities.
- Preparing Utility Layout Drawing & Ducts Layout Drawings and Duct schedule
- Preparing Underground cable protection drawing.
- Preparing services corridor layout
- Preparing setting out layout for Road
- Preparing Volume calculation of Earth work
- Preparing Traffic Sign layout plan and details
- All type Layout drawing preparing WGS1984 Co Ordinate system
- All AS BUILT Drawing Preparing with X ref.
- Responsible for Complete Documentation for the assigned projects (Soft copy & Hard Copy)
- Preparing infrastructure Civil and utilities shop Drawings
- Preparation of the final as built layout and outer documents / detailed drawings
- Preparation of Detailed Shop Drawings for Consultant's review and approval
- Co-ordination with the site peoples to sort out the site issues.

## PROFESSIONAL EXPERIENCE - 2

### ❖ BUILDING DIVISION ( 4 YEAR EXPREANCE )

Company : Oasis Architecture engineering consultant LLC  
Position : Architectural Draughtsman  
Period : October 2013 to October 2015  
Place : Abu Dhabi, United Arab Emirates

#### Roles and Responsibilities: -

- Preparing all a consultant firm
- Preparing a Shop Drawings & As Built Drawings
- Preparing Foundation plans & Sectional details
- Preparing Building plans, Elevation and sectional details
- Preparing drawing for Municipality approval
- Preparing boundary wall and roof finishing details.
- Preparing footing and Wall sections details
- Preparing all type of civil work
- Preparation of Design Drawings
- Column and beam details
- Preparation of detailed Building & tender drawing
- Preparing Doors & Windows Schedule with Details
- Preparation Staircase, Garbage & Windows details
- Preparation of general arrangement and layout drawings
- Preparation Design using 3dsMax and AutoCAD
- Preparing 3d designing V-Ray Lighting and v-Ray rendering
- Preparation of Presentation Drawings
- Interior Design using 3Ds Max Modeling and Rendering Document
- Preparing a Quantity Schedule
- Updates the checked Comments in model & Drawings
- Receiving and sending CAD files across the Internet
- Co-Ordination Architecture Drawing with Structural & Services drawing
- Coordinate site activities and handle inquiries from Engineers, clients and other related parties
- Conducting meetings with clients, contractors and suppliers.
- Researching and gathering information and photographs relating to the project
- Preparation of General Arrangement and Layout Drawings.

#### Project Handled: -

##### **Saadiyat Island Resort Development, Abu Dhabi – UAE**

Project Title: Saadiyat Island Resort Development  
Client: Sheikh Suroor Bin Moh'd Al – Nahyan  
Consultant: Khatib & Alami  
Position title: Draughtsman  
Responsibility: - Preparing layout drawing, Preparing Building Work, Preparing MEP work & coordinate with site surveys and Engineers

##### **New Al Ain Hospital, Al Ain – UAE**

Project Title: New Al Ain Hospital  
Employer: Musanada  
Consultant  
Position title: Draughtsman  
Responsibility: - Preparing layout drawing, Preparing Boundary wall, Building Structural Work & Civil work

##### **RBW4 – 12 Apartments Al Raha Beach - Abu Dhabi – UAE**

Project Title: Al Raha Beach Apartment  
Client: Shk, Faisal Bin Sultan Al Qassimi  
Consultant  
Position title: Draughtsman  
Responsibility: - Preparing all kind of civil work such as foundation, column, Ceiling and Gypsum work.

##### **Mamsha Al Saadiyat - Abu Dhabi – UAE**

Project Title: Mamsha Al Saadiyat  
Client: Akoya, Damac Crescent Properties Co. LLC  
Consultant: R T K L, an Arcadis Company  
Position title: Draughtsman  
Responsibility: - Preparing layout drawing, Preparing MEP work & Inter locking Tiles

## 550 Villas for “Rochester, Pelham & Trinity Clusters - Dubai – UAE

Project Title: 550 Villas for “Rochester, Pelham & Trinity Clusters  
Client: Akoya, Damac Crescent Properties Co. LLC  
Consultant: Conin Incorporated Consultant  
Project Details: Construction of Gypsum / Metal Tile Ceiling, Interlocking Tiles & Civil work

### PROFESSIONAL EXPERIENCE - 3

Company : Vision Valley FZC, Dubai Internet City  
Position : AutoCAD Draughtsman  
Period : April 2011 to April 2013  
Place : ADEC (Abu Dhabi Educational Council) Schools project

#### Roles and Responsibilities: -

- Preparing drawing for structured cabling and other Network Infrastructure works
- Preparation of working drawings.
- Amending existing drawings according to the changes.
- Preparation of Presentation Drawings
- Preparation of Layout Drawing

### PROFESSIONAL EXPERIENCE - 4

Company : M A Associates Pvt Ltd. Kerala, India  
Department : Civil Construction  
Duration : August 2008

#### Roles and Responsibilities

- Preparation of Drawings for all types of civil works mainly Multistoried & Commercial Buildings
- Visiting site to take necessary collect village maps for land
- prepare drawing as per site requirements
- Visiting site factory to help supervisors to monitor the progress.
- Assisting in preparation of project documentation

### PERSONAL DETAILS

Nationality : Indian  
Date of Birth : 21-05-1983  
Gender : Male Marital  
Status : Married  
Passport No : N8988458  
Languages Known : English, Hindi, and Malayalam  
Visa Status : Visit Visa (immediate join)

### DECLARATION

I consider myself familiar with civil Engineering aspect. I am very much confident of my abilities to work in a team. I hereby declare that the information, furnished above is true to the best of my knowledge.

Place: Abu Dhabi

Yours Sincerely,  
**SHAFEER.**

