

From,
Sabir K Sulaiman

To
The Human Resources Manager

Respected Sir,

Sub: Application for the post of Auto CAD/ Microstation Draughtsman.

Having come to understand that there are vacancies existing in your esteemed department for the above post, I would like to apply for one of them.

Enclosed herewith is my C.V. for your kind perusal.

I shall be much obliged if you may kindly consider my application and grant me a chance for an interview to prove my job.

I shall do my best services to the entire satisfaction of my superiors if I am selected for this post.

In the light of my experience, I am confident of performing my duties. I can give full justice to a suitable position in your esteemed organization.

Hoping to receive a favorable replay.

Sabir K Sulaiman

Mob. UAE : +97156 5803998

+97152 2427797

Encl. C.V below

CURRICULUM VITAE

Contact Details – Mob : +971 565803998 , +971 522427797

E Mail – sabir147@yahoo.com

PERSONAL DETAILS

Name : Sabir
Father's Name : Sulaiman
Marital Status : Married
Nationality : Indian
Date of Birth : 19-03-1984
Gender : Male

Languages Known

English, Hindi, Malayalam and Tamil.

Passport Details

Passport Number : M7392889
Issue Date : 05/05/2015
Expiry Date : 04/05/2025

Visa Status: – UAE Visit Visa (From 17.04.2018)

ACADEMIC QUALIFICATION

Class 10 : Aleemul Islam Higher Secondary School – Padoor
Class 12 : Tandom Entrance Coaching Center –Thrissur
Diploma : Diploma in Draughtsman Civil.
Institute : Al Noor I.T.C Vadanapally (Kerala)

ADDITIONAL QUALIFICATIONS

AUTOCAD

Institute: CAD CLUB, THRIPRAYAAR

Micro station.

Institute: CAD CLUB, THRIPRAYAAR

MS Office

WORK EXPERIENCE SUMMARY

➤ Over **NINE** years of experience, in Infrastructure, mainly on Roads - Utility and Services and Irrigation and Landscaping works.

WORK EXPERIENCE

Ascon Road Constructions L.L.C., Dubai – Draughtsman – March 2008 to January 2014

- Ascon Road Constructions L.L.C. is a division of ETA-ASCON group of companies, Dubai Company in the field of construction of Roads & Bridges, Irrigation and Landscaping Works Footpaths & Utility services for Electricity Dept., Water Dept., Road Lighting Dept., Storm water Drainage services, Sewer Drainage services and Telecom.

- Project Name : DUBAI STUDIO CITY
Consultant : Consult Maunsell
Client : Dubai Properties
- Project Name : WIDENING OF AL KHAIL ROAD
Consultant : Consult Maunsell
Client : RTA DUBAI

- Project Name : DUBAI METRO Improvements of Roads and Access Surrounding Metro Stations
Consultant : Consult Maunsell
Client : RTA DUBAI

- Project Name : IRRIGATION AND LANDSCAPING Works Public Gardens in GHAYATHI
Consultant : Tangram
Client : Istithmar

- Project Name : IRRIGATION AND LANDSCAPING Works Public Gardens in SILA CITY
Consultant : Tangram
Client : Western Region Municipality Abudhabi

- Project Name : PHASE A-Fire & Earth infrastructure Works Package
Consultant : Mott MacDonald
Client : Istithmar

- Project Name : 558 KEY VILLAS/260 Villas at Dubai Land Temporary Access Road
Consultant : AECOM Middle East Limited
Client : Dubai Properties Group

- Project Name : Pedestrian Footbridges at various locations in Dubai
Consultant : Parsons
Client : RTA DUBAI

Al Turath Engineering Consultants, Dubai – Draughtsman – June 2014 to June 2016

- Project Name : Roads & Infrastructure Works for 1120 Villas in Wadi Alsafa 7 Dubai Land.
Consultant : AL TURATH ENGINEERING CONSULTANTS
Client : AJFAN LLC

Curriculum Vitae: Sabir K Sulaiman

- Project Name : R 1015/1 Various improvements and implementing Quick Wins in Dubai.
Consultant : AL TURATH ENGINEERING CONSULTANTS
Client : RTA DUBAI
- Project Name : Detailed Design of Drop off Area for Luxury Hotel on Business Bay, Dubai.
Consultant : AL TURATH ENGINEERING CONSULTANTS
Client : EMIRATES INNOVATION ENGINEERING CONSULTANTS
- Project Name : Road & Infrastructure work for Warehouse Development in Al Quoz Industrial 2.
Consultant : AL TURATH ENGINEERING CONSULTANTS
Client : MAG me

Al Mohanna-Puentes J.V Qatar–Draughtsman – February 2017 to July 2017

- Project Name : Roads & Infrastructure in North part of New Slata (Zone 40)
- Project Management Consultant : PARSON BRINCKERHOFF
- Supervision Consultant : PARSON INTERNATIONAL LIMITED
- Client : ASHGHAL

DUTIES

- ❖ Preparing Concept, Preliminary, Final Design Tender and Contract Drawings for Roads and Infrastructure according to the D.M (Dubai Municipality), RTA (Roads & Transport Authority) Standards, Specifications and Requirements.
- ❖ Preparing Proposed Roads, Signing marking, Road Setting out, Roads Profile, Cross Section and Standard Details Drawing for Road Package.
- ❖ Layout Preparation for Potable Water Network & Longitudinal Profile & Details of Water Network.
- ❖ Preparation of Earth work Cross Section of Roads and Quantity Calculation.
- ❖ Preparation of Structural drawings.
- ❖ Layout Preparation of Telecom Drawings and Road crossing ducts.
- ❖ Preparation of Details Sewerage Manhole and House Connection Chamber Drawings.
- ❖ Layout Preparation for Storm water drainage system.
- ❖ Preparation of Existing Survey Details for Proposed Design Works.
- ❖ Preparation of Thrust Blocks Details for Tee connection, Reducer and Bend.
- ❖ Preparation of Setting Out Drawing for Road works and Earth works.

I, hereby, confirm that the above mentioned items are true and best to my knowledge and these data correctly describe me, my qualification and experience for the same.

Yours faithfully,
Sabir K Sulaiman.