

JOHN PAUL DE GUZMAN

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E-mail Adress : jaypeedeguzman0412@gmail.com
Nationality : Filipino/ Philippines
Languages: English, Tagalog
Position Desired : **Site Engineer / QAQC Engineer**
Availability : **Immediately**



CAREER OBJECTIVE

A competent Civil Site Engineer mainly involve in project execution, monitoring, supervision, quality and safety; extremely motivated to develop more and become a well-driven in my career and at the same time, to give my best with full determination and dedication for the overall benefit and growth of the company.

PROFESSIONAL SNAPSHOT

- A productive individual with previous working experience as Civil Site Engineer and Quality Assurance/ Quality Control for Housing Development Projects and Curtain-wall External Façade.
- A well-organized, motivated, hardworking, having initiative and enthusiastic individual with dedication and focus at work.
- Willing to do multiple tasks in a certain period of time to sustain time efficiency of the work given by my superiors.
- Working knowledge in Scaffolding and Façade Works
- Basic Knowledge in Quantity Surveying (QS) works
- Basic Knowledge in **BIM REVIT-Architecture & Structural**
- Working Knowledge with **AutoCAD 2D**
- Knowledgeable in Basic material estimate & take off Software (**i.e. PLANSWIFT**)
- Computer Skills: **MS Office (Excel, Word, Outlook & Power-point)**

EMPLOYMENT SUMMARY

Al Khonaini International Co. Ltd.

December 2016 to February 2018

P.O. Box 30 Jubail 31951, Kingdom of Saudi Arabia

Position: Civil/Site Engineer

Project Undertaken: Dharan Residential Community Package 7

➤ **Duties & Responsibilities:**

- ✓ Having knowledge in engineering construction related to Civil, Architectural and Structural discipline interfacing the multidisciplinary operations.
- ✓ Responsible for monitoring & execution of construction activities related to all scope of work
- ✓ Responsible for site supervision, construction, operations and maintenance activities at project site
- ✓ Inspects project sites to monitor progress and ensure conformance to design specifications and safety or sanitation standards
- ✓ Direct or participate in surveying to lay out installations and establish reference points, grades, and elevations to guide construction
- ✓ Checks and get record the construction materials according to the standard and execute the work smoothly by labours
- ✓ Implementing the safety precaution as site to the workers
- ✓ Performs all daily inspection and test of the scope and character necessary to achieve the quality of construction required in the drawings and specifications for all works under the contract performed
- ✓ Responsible for the quality and workmanship of every activity, thorough knowledge of all phases of engineering construction relating to Civil, Architectural and Structural discipline

Loxon Wandset Incorporated

December 2015 - December 2016

G-10 F. Legaspi St., Brgy. Maybunga, Pasig City, Pasig, 1607 Philippines

Position: QA/QC Engineer

Project Undertaken: West Super Block Project, Fort Bonifacio Global City, Taguig City

EMPLOYMENT SUMMARY

➤ **Duties & Responsibilities:**

- ✓ Performed all daily inspection and test of the scope and character necessary to achieve the quality of construction required in the drawings and specifications for all works under the contract performed ON or OFF site.
- ✓ Carried out inspection and checking for all quality related procedures in the site and ensures activity at the site are as per approved method statement and inspection test plan.
- ✓ Coordinated with the consultant's representative and Site In-charge for inspection and meeting about quality problems including the closure of Non-Compliance Report and other related works necessary for the quality.
- ✓ Reported to the QA/QC Manager and coordinated with site related personnel.
- ✓ Controlled, and monitored all activities related to Quality works and issues.
- ✓ Taken care of QA/QC documents of the entire project including certificates, calibration, test results and responsible for closure and acquiring approval for Work Inspection Requests, Non-Compliance Reports and Site Instruction/observations, permanent materials delivered and other QA/QC documents.
- ✓ Responsible for the quality and workmanship of every activity.
- ✓ Having knowledge in developing method statement for the activity and Inspection Test Plan and Checklist based on specifications of the project.

Al Khonaini International Co. Ltd

June 2007 - March 2009

P.O. Box 30 Jubail 31951, Kingdom of Saudi Arabia

Position: Assistant Quality Assurance / Quality Control

Project Undertaken: Development & Housing Project Division

➤ **Duties & Responsibilities:**

- ✓ Reported to Quality Engineer in daily basis as necessary.
- ✓ Ensured that all other discipline activities that required inspection within the activity have been inspected and approved.
- ✓ Made sure that everything from materials to finished products & installed items meets quality and standards specified in the documentation.
- ✓ Overseen the entire finishing process of a certain project and looking out for specific problems & observing the units for visible defects.
- ✓ Overseen, checked & ensured all the finishing materials for a project is properly installed and functioning as per standard quality in accordance to specifications.
- ✓ Visited furniture warehouse for any defects & quantity discrepancies as per deliveries & reporting to the superior.
- ✓ Prepared, Filed and maintained all Material Submittals, Method of Statements, Non- Conformance Notification & reports to be submitted to Quality Engineer in a more professional way.
- ✓ Received, dispatched and filed of all technical and non-technical documents in and out of the office.
- ✓ Coordinated & followed up to material subcontractor for approval.
- ✓ Maintained log of Prepared Material Submittal for Approval to the Consultant.
- ✓ Prepared material specification & assisted in preparation of training manuals and quality guidelines.
- ✓ Prepared monthly and weekly reports of all tasks & kept the photographic log in date order, to support the reports to Quality Engineer.
- ✓ Prepared documentation for various tests necessary on the material samples, noted down observations, accepting and rejecting lots on the basis of samples checked.
- ✓ Coordinated with Royal Commission for Jubail Saudi Arabia.
- ✓ Performed other tasks assigned by the Quality Engineer.

AFFILIATIONS

EDUCATIONAL ATTAINMENT

Member, Philippine Institute of Civil Engineers (PICE-URS-SC), 2009 – 2015

Member, OFCEA (Overseas Filipino Civil Engineering Association), 2018-present

**EDUCATIONAL
ATTAINMENT**

Bachelor of Science in Civil Engineering

University of Rizal System, Morong Rizal Philippines
June 2009 – July 2015

Bachelor of Science in Guidance and Counselling

University of Rizal System, Morong Rizal Philippines
June 2002– April 2006

Secondary High School

San Ildefonso College, Tanay, Rizal
June 1998 - April 2002

**TRAININGS &
SEMINARS**

BIM REVIT-Architecture & Structural (Training Course)

16 Hours Structured training course to BIM Revit Application
OFCEA (Overseas Filipino Civil Engineering Association)
Egyptian Club Oud Metha Dubai, United Arab Emirates
March 16 & 23, 2018

AutoCAD 2010 with COLOR RENDERING

Certificate No.: 116140EEHA

MICROCADD Institute Inc. - Leader in CAD Training

5th Floor Doña Consolacion Bldg. Araneta Center, Cubao, Quezon City.
June 12, 2010 – September 11, 2010

**CHARACTER
REFERENCES**

Engr. Sammy Catbagan

Al Khonaini Int'l. Co. Ltd.

Project Manager

(Development & Housing Project Division)
P.O. Box 30 Jubail 31951, Kingdom of Saudi Arabia
(+966) 50-496-1184

Engr. Renato Magsakay

Al Khonaini Int'l. Co. Ltd.

Construction Manager

(Development & Housing Project Division)
P.O. Box 30 Jubail 31951, Kingdom of Saudi Arabia
(+966) 56-312-9470
