

JOGISE JOSEPH
HSE OFFICER

DUBAI, UAE
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EXECUTIVE PROFILE

CAREER OBJECTIVE

I am looking for better prospects in my professional career hence I would like to apply for a suitable position in your esteemed organization. If given an opportunity I would like to join without delay and perform best and utmost satisfaction of my seniors, I look forward to get a positive rejoinder to utilize my diverse experience in the best interest and positive growth of the organization. I hope to look forward to a fair assessment of my work experience and academic achievement.

BREIF OVERVIEW

- HSE professional with Advance **Diploma in fire and safety engineering** and BSS Diploma in Offshore Safety combined with more than **9 years of experience** in occupational health and safety.
- Successfully completed the **NEBOSH IGC**.
- **IOSH** Managing Safely
- Bachelor degree holder in Business Administration (**BBA**).
- Valid **Driving License** : **U.A.E and India**.

CORE COMPETENCIES

SKILLS

- ❖ Safety training programs.
- ❖ Strategic planning.
- ❖ Safety inspections and audits.
- ❖ Risk assessments.
- ❖ Regulatory compliances.
- ❖ Environmental protection.
- ❖ Cost reduction and avoidance.
- ❖ Documentation and record keeping.
- ❖ Computer literacy.
- ❖ Good communication.

DOCUMENTATION

- ❖ Overseeing preparation of necessary documents as per regulatory requirement.

- ❖ Legal notices.
- ❖ Amendment on HSE plans.
- ❖ Amendment on Hazard identification and risk assessments.
- ❖ Various inspection reports.
- ❖ Corrective action and preventive action reports.
- ❖ Accident/incident reports.
- ❖ Subcontractor evaluation reports.
- ❖ Details of trainings meetings etc.
- ❖ Waste management data sheets.
- ❖ Plant and machineries evaluation, testing, maintenance & third party etc reports.
- ❖ Electrical inspection, testing and maintenance records.

PROFESSIONAL EXPERIENCE

**From
February 2017
to till date**

HSE OFFICER - CONVRGNT VALUE ENGINEERING L.L.C

(DUBAI-UAE)

Area of work : **Construction of buildings**

Responsibilities

- Implementation of HSE PLAN
- Implementation of the safety culture among employees
- Attending Client/ Consultant meetings
- Dealing with Authority inspections/meetings
- Updating and maintaining the Authority permits like Construction demolition permit, entry exit, fencing permit, loading permit etc.
- Conducting the site safety inspections
- Follow up of Permit Systems
- Follow up of Tag system
- Preparation of Risk Assessment
- Inspecting the firefighting systems.
- Co-ordination with Municipality, RTA, DCD etc.
- Immediate Co-ordination with the AMC team.
- Co-ordination with project team
- Delivering HSE trainings (Safety induction, TBT, Weekly/monthly meetings, fire safety training etc.
- Conducting the mock drills
- Conducts awareness programs.
- Inspection for any fire hazards and implementing the action plan ASAP.
- Monitoring the site, factory and office area for unsafe conditions or acts.
- Delivering the action plan required to concern in charges.

- Conducting third party training for skilled jobs
- Conducting third party inspections for machineries
- Inspecting the PPEs.
- Conducts regular safety meetings.
- Preparation of HSE Monthly Report
- Accident investigation and report
- Maintaining Checklist like First aid, site, machineries etc.
- Maintaining the safety documents up-to-date as per the local authority and company HSE policy.
- Measuring the LTIFR and incident rates.
- Reports to the Project Manager

PROFESSIONAL EXPERIENCE

**From March
2013 to till
date**

HSE OFFICER-AL REYAMI GLASS AND ALUMINIUM L.L.C

(DUBAI-UAE)

Area of work : Glass and Aluminium Industry

Responsibilities

- Implementation of HSE PLAN
- Implementation of the safety culture among employees.
- Inspecting the firefighting systems.
- Immediate Co-ordination with the AMC [annual maintenance contract] team.
- Delivering the trainings like induction training, fire safety trainings, TBT, job oriented training etc.
- Conducting the mock drills like emergency evacuation and assembling, firefighting etc.
- Inspection for any fire hazards and implementing the action plan ASAP.
- Monitoring the factory area for unsafe conditions or acts.
- Delivering the action plan required to concern in charges.
- Conducting third party training for skilled jobs.
- Conducting third party inspections.
- Inspecting the PPEs
- Attending the Authority Meetings
- Work Permit systems
- Conducts regular safety meetings.
- Measuring the LTIFR and incident rates.
- Reports to the HR Manager.

**March 2009 to
November
2012**

HSE OFFICER - SPECIALIZED ALUMINIUM AND STEEL
COMPANY LLC – ABU DHABI, UAE

Area of work : Glass and Aluminium Industry,
(Site, Factory & Office)

Roles and responsibility:

- Implement HSE PLAN.
- Maintain the health and safety conditions as per the company HSE policy and local authority regulations.
- Doing risk assessments, implementing and monitoring the effectiveness.
- Conducts various safety meetings for work force.
- Conducts trainings and awareness programs.
- Conducts mock drills like fire drill, emergency evacuation drill etc.
- Issuing the work permit.
- Allocating specific area for each subordinates and describes them about the work going to be performed on the area.
- Conducts daily HSE meetings and analyzing the observations from subordinates.
- Inspections and implementing the corrective and preventive actions.
- Pre-planning with the area managers, engineers and supervisors.
- To co-ordinate with the first – aid team in emergencies.
- Encouraging the crew by conducting safety competitions
- Check for the environmental hazards.
- Investigation of ACCIDENTS and NEAR MISSES.
- Reporting to the Project Manager.
- Maintain the safety documents up-to-date as per the local authority and company HSE policy.
- Representing company in client HSE meetings.

**December
2007 to
February
2009**

**SAFETY OFFICER- SHAPOORJI PALLONJI & CO LTD,
MUMBAI-INDIA**

Area of work: Civil - Construction of buildings.

Roles and responsibility:

- To conduct the weekly meeting for all the crew.
- Conducts the safety induction program for the new comers.
- Ensuring daily tool box talk is going on.
- Checking the availability of the permits.
- Daily site inspections and reporting of unsafe acts and unsafe conditions.
- Discussing the preventive measures with concerned engineers.
- Attending the client meetings.
- Implementation of company safety policy on site.
- Accident investigation and preventive measures.
- Reporting to the project HSE manager.
- Inspection for the environmental hazards.
- Monthly and weekly report submission to the clients.

ACADEMIC CREDENTIALS:

- ❖ S.S.L.C.
- ❖ Higher Secondary Education.
- ❖ Graduation in Bachelor of Business Administration (BBA).

PROFESSIONAL QUALIFICATION

- ❖ NEBOSH IGC
- ❖ IOSH Managing Safely
- ❖ Diploma in Fire & Safety Engineering. (Certificate attested from the UAE Ministry of Foreign Affairs and relevant bodies.)
- ❖ BSS Diploma in Offshore Safety

COMPUTER PROFICIENCY

- ❖ Operating Systems : Windows, Vista etc.
- ❖ Tools : MS office

PERSONAL DETAILS

Nationality : Indian
Date of birth : 27-09-1986
Sex : Male
Languages known : English, Hindi & Malayalam
Marital Status : Single
Permanent Address : Parayil House,
Anickadu East (P.O)
Pallickathodu, Kottayam (Dst)-Kerala, India

Valid Driving License : U.A.E and India.

PASSPORT DETAILS

Passport no : P6441264
Date of issue : 25-01-2017
Date of expiry : 24-01-2027

OTHER DOCUMENTS WILL BE FURNISHED UPON REQUEST.

DECLARATION

I hereby declare that the above-mentioned particulars are correct of the best of my knowledge.

JOGISE JOSEPH