

# MAQSOOD IQBAL

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UAE DRIVING LICENSE #: 3694867



## **PROFILE:**

A young dynamic individual open for learning at the same time capable to serve a renowned organization in diversified capacity ideally in Quality Documentation having a thirst for learning further and excel in the field of construction having more than 7 years hands-on experience.

## **EXPERIENCE:**

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### 1. Ghantoot Transport & General Contracting L.L.C

**Position:** QA/QC Engineer

From: Aug 2015 upto date

Reporting to Corp. QA/QC Manager

- As QA/QC Engineer, Reporting to Corp. QA/QC Manager responsibilities include the following but not limited.
- Handling 14 number of running projects QA/QC dossiers.
- Assisting in compiling Project Quality Plan, Execution Plans and Project Management Plans.
- Assisting in preparing Quality Control Procedure.
- Preparing and updating daily Do List.
- Preparing QA/QC Daily, Weekly & Monthly reports.
- Preparing Monthly Quality Dashboard for all running projects.
- Assisting in preparing Corporate level Presentation.
- Updating Table B on Monthly basis.
- Assisting in Conducting Internal Quality Audits.
- Assisting in preparing Inspection and Test Plan.
- Preparing Method Statements for activities executed on site.
- Follow-up and close-out of site Inspection Reports.
- Preparing Audit Program and Internal Audit Plan.
- Assisting in setting up robust QA/QC controls.
- Follow up for Snag preparation and close outs.
- Preparing Handing Over Documents.
- Preparing Handing Over Dashboard.
- Preparing Handing Over Report.
- Assisting in preparing QA/QC related data for Tenders.

- Assisting in preparing Procedures and Forms of various processes.
- Assisting in arranging Training Programs to educate staff on quality related areas & upgrade their skills & knowledge resulting in a quality culture.
- Capable to help out in customization of work as per instructions.
- Electronic data management and keeping back-up of important work documents

## **PROJECTS:**

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### **1: Project Name:**

Construction of Roads and infrastructure Works in Mohammad Bin Zayed City for sectors ME-3 to ME-7 (Zone H)-Contract H1.

### **Client:**

ADM.

### **Employer:**

MUSANADA

### **Consultant:**

Ital consult

### **Scope of Work:**

Construction of internal roads networks along with Infrastructure and its associated civil works like Street Lighting, Storm water drainage, Sewerage water network, Irrigation network, Telephone services, Electrical power etc.

### **2: Project Name:**

Expansion of Ruwais Housing Phase – IV, Construction of Infrastructure Works.

### **Client:**

ADNOC.

### **Scope of Work:**

Construction of Roads and parking, Storm water Network, Waste Water Network, Portable Water Network with Fire Hydrants, Irrigation Network, Telecom Network, Chilled Water Network, SNG Distribution Network, Street Lighting Network, Force mainline from SLS3 to STP, Force mainline from SLS1A to STP, Discharge Line between Evaporated Ponds. Chilled Water Line from Existing DCP to New Guesthouse.

### **3: Project Name:**

Construction of Internal Roads & Infrastructure works in Al-Shawamekh area for Sector (12, 7), Abu Dhabi.

### **Employer:**

MUSANADA

**Consultant:**

DIWI

**Scope of Work:**

Construction of internal earth works, roads & paving's, concrete works, storm water drainage system, water works irrigation works, sewerage works, traffic signs and markings, street lighting works and telephone.

**4: Project Name:**

Construction of Internal Roads and Infrastructure Works of 354 No. Residential Plots in Shakhbout City.

**Client:**

ADM.

**Employer:**

MUSANADA

**Consultant:**

DELEUW CATHER

**Scope of Work:**

The scope of work of this project covers the construction of Civil Works, Roads Works, Water Works, Electrical Works, Storm Water Works, Sewerage Works, NDRC Works and Telephone Works in the particular location.

**5: Project Name:**

Development of Roads, Infrastructure and Public Areas in Khalifa City for South West Sector (14, 15, 16).

**Client:**

ADM

**Consultant:**

DELEUW CATHER

**Scope of Work:**

The scope of work of this project covers the construction of roads, storm water, street lighting, water network, power network, telecom, sewerage, secondary irrigation and streetscape.

**6: Project Name:**

Construction of Madinat Zayed to Al Mirfa Road

**Client:**

ADM.

**Employer:**

MUSANADA

**Consultant:**

Ital Consult

**Scope of Work:**

The project "CONSTRUCTION OF MADINAT ZAYED TO AL MIRFA ROAD" of approximately 48.7 km road starting at Madinat Zayed and ending at AL Mirfa is proposed to be dual carriageway (2x2). Construction of approx. 48.7 Km of Dual Carriageway composed by three lanes 3.65 wide flanked by a 3.0 m wide asphaltic paved for outer shoulder and 1.5 m wide asphaltic paved for inner shoulder.

**7: Project Name:**

Construction of Roads, Infrastructure and Public Realm for Sector East 25 in Abu Dhabi City – Phase II.

**Client:**

ADM.

**Employer:**

MUSANADA

**Consultant:**

Dorsch Gruppe Abu Dhabi

**Scope of Work:**

Construction of Earthwork, Asphalt Works, Concrete Works, Storm Water Drainage System, Water Works, Irrigation Works, Sewerage Works, Traffic signs & Markings, Street Lighting Works, Electrical Distribution Works and Telephone Works.

**8: Project Name:**

Development of Roads, Infrastructure and Streetscape at Khalifa City South East Sectors 25, 26, 35 & 36.

**Client:**

ADM

**Consultant:**

DELEUW CATHER

**Scope of Work:**

The scope of work of this project covers the construction of roads, storm water, street lighting, water network, power network, telecom, sewerage, secondary irrigation and streetscape.

## 2. HighRise Pvt. Ltd.

QA/QC Coordinator

May 2013 to January 2015

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### **RESPONSIBILITIES:**

- Maintaining and updating logs/ track sheets for Energized Work Sites
- Maintaining and synchronizing tracker sheets for all active regions of ongoing projects.
- Issuing purchase order to sub-contractors for works
- Preparing Agendas/minutes of meeting for monthly meetings conducted with Employer
- Conducting Site Visits on Energized Sites and analyzing site for snags to be issued to sub-contractor.
- Preparing Contracts/Agreements for Communication Tower Installation and doing continuous follow-up with site owner for Land Acquisition and other legal requirements.
- Conducting periodic Visits on Energized sites with Employer Representatives.
- Composing/preparing and Handling DD's / cheques requested by sub-contractor.
- Maintaining and logging all document submittals to ensure efficient document traceability

### **EDUCATION:**

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- **Masters: Masters in Management Sciences:**  
Kohat University of Science & Technology, Pakistan
- **Graduation BSc:**  
Kohat University of Science & Technology, Pakistan
- **Faculty of Science (FCS):**  
Board of Intermediate & Secondary Education, Kohat
- **Certified Internal Auditor for IMS-Integrated Management System.**  
(ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018)

### **IT PROFICIENCY:**

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- Microsoft Office (Ms-Word, Ms-Excel, MS-Viso, Outlook, Ms-Power Point, Ms-Access,)
- Operating Systems ( Windows- XP, Vista, Windows- 7, Windows- 8, Windows 10)
- Internet (Email Management)
- Hardware (Insallation, Networking, P.C Troubleshooting, Software Management)

### **PERSONAL INFORMATION:**

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Date of birth: 6th March 1988  
Nationality: Pakistani  
Languages: English, Urdu and Pashto  
Pasport No: NZ1333581

### **REFERENCES:**

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Will be furnished when needed.

### **AVAILABILITY:**

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One Month Notice Period

