



**Riju Ravikumar**

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## CIVIL ENGINEER

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### SUMMARY

To seek a challenging and ever increasing responsible position in an esteemed and well established company seeing heights in the field of construction with strong technical and operational skills, hard work and passion for construction. Wherein I have growth and ample scope to prove my potential and be an asset to the organization.

### CAREER PATH

- Working as Project Co-Ordinator in [Future Metro LLC, Dubai.](#)  
(From 26-September-2017 to Present)

#### Job Responsibilities:

- Coordinated the supportive services between departments through organized weekly meetings.
- Prepared and led meeting between departments.
- Reported developments to Project Manager using spreadsheet reports.
- Resolved issues and disputes involving all employees and reported to HR manager.
- Researched vendors for pricing, equipment availability and staffing.
- Interpreted specifications, blue prints, job orders, company policy and procedures for workers.
- Mainly doing all the government papers and conducts all inspections at site.
- Experience in takeoff quantity of materials as per approved shop drawing using the *Planswift Professional* software.
- Assisting in preparing material approval request submittals & obtaining approvals at same time before starting of project
- Review material specifications to ensure they adhere to the standards;
- Review of primary design Consultant information and Sub-contractor's structural penetration drawings and providing information to design department.
- Quantity take offs for the material at site and tendering for entire MEP works.

- Working as Project Engineer in [Nasser Lootah General Contracting L.L.C, Dubai.](#)  
(From 16-November-2014 to 12-September-2017)

#### Job Responsibilities:

- Supervision of villa Projects.
- Field *supervision of all the projects* undertaken.
- Managing and drafting the blueprints of projects.
- Guide lining the site staff.
- Preparing Project Drawings Using *AutoCAD* when required.
- Ensuring the quality of the materials used.
- Ensuring of the safety features that has be provided to staff on site.

- Worked as a Civil Engineer in [SreeDhanya Homes Pvt Limited India](#) (From 02-October-2013 to 05-October-2014)  
project: -Planet X-A Block High rise building.

Job Responsibilities:

- Organizing, drafting, and documenting the technical documents.
- Performing field activities such as supervising the workers.
- Ensuring the development is in accordance with the design and budget.
- Aid the project engineers in various assignments.
- Supervising the construction staff and monitoring the building construction for quality.
- Provide support to the resource development departments.
- Keep a track of material standards, enabling aligning of the materials used, and building standards.
- Providing suggestions and technical advice regarding the designs, program modifications, structural repairs, and construction to the industrial and managerial personnel.

- Worked as Civil Engineer at [Sparrow Construction Consultancy and Management](#) (From 15-April-2013 to 20-September-2013)

Job Responsibilities:

- Ensuring that the project runs smoothly and the structure gets completed on time and within budget.
- Completion of the document requirements such as building permits, sanitary designs, manufacturing practices, environmental regulations, and safety on all work assignments.
- Planning and conducting independent work in evaluation, selection, and adaptation of engineering techniques.
- Perform structural design by analyzing the calculations, governing codes, standards, and engineering formulas

**PROJECTS EXECUTED**

- **THE ROYAL ATLANTIS** (Residential Building (39 floors). **Location:** The Palm Jumeirah
- **THE Address Fujairah Resort + Spa Hotel** (Hotel & Residential Building). **Location:** Fujairah
- **J ONE TOWER Residential Complex** (3B + 20 F + R) **Location:** Business Bay, Dubai.
- **The Pulse-Mixed Use Project** (Parcels 1 & 4) **Location:** Residential City, Dubai south.
- **Zero 6 Mall** (COMMERCIAL DEVELOPMENT) **Location:** Al Juraina – Sharjah
- **SIMPLEX - AKOYA OXYGEN DAMAC- PHASE 3** (216 Villas). **Location:** Dubai.
- **MBR DUBAI HILL ESTATE** (INFRASTRUCTURE WORKS) **Location:** Umm Suqeim Road, Dubai.
- **LOCAL EMIRATES VILLA PROJECTS.** **Location:** AL-Barsha-1st, AL-Warqa-2 & 4, AL-Khawaneej 1st.

**TECHNICAL SKILL SETS**

- Have underwent certification course in
  - AutoCAD 2D
  - Primavera
  - Revit.
- Expert in
  - Plan Swift Professional
  - MS Office (Word, Excel & PowerPoint)

## EDUCATION CREDENTIALS

Course	University /Institution	Year	Aggregate
B.E (Civil)	Sivaji College of Engineering & Technology, Anna university Chennai.	2013	66.85%
Class +2	Kerala board, Gov: BHSS Neyyattinkara, Tvm.	2009	72.33%
SSLC	Kerala board, SVV Nilayam HSS Neyyattinkara, Tvm.	2007	94.5%

## PERSONAL DETAILS

- Date of Birth : 21-December-1990
- Nationality : Indian
- Languages Known : English, Malayalam, Hindi, Tamil.
- Marital Status : Married
- Passport No : H2932993
- Visa Status : Resident Visa (Civil Engineer)

## ADD ONS

- Member of **Society of Engineers – UAE.**
- **Dubai municipality approved G+1 engineer in Building Contracting.**
- **Dubai municipality approved in Plumbing and Sanitary Contracting.**
- Holding valid **UAE Vehicle Driving license.**

## DECLARATION

This is to certify that the above information is true and correct to the best of my knowledge.

Riju Ravikumar