From,

Sabir K Sulaiman

To

The Human Resources Manager

Respected Sir,

# Sub: Application for the post of Auto CAD/ Microstation Draughtsman.

Having come to understand that there are vacancies existing in your esteemed department for the above post, I would like to apply for one of them.

Enclosed herewith is my C.V. for your kind perusal.

I shall be much obliged if you may kindly consider my application and grant me a chance for an interview to prove my job.

I shall do my best services to the entire satisfaction of my superiors if I am selected for this post.

In the light of my experience, I am confident of performing my duties. I can give full justice to a suitable position in your esteemed organization.

Hoping to receive a favorable replay.

**Sabir K Sulaiman**

**Mob. UAE : +97156 5803998**

 **+97152 2427797**

**Encl. C.V below**

**CURRICULUM VITAE**

**Contact Details –** Mob : **+971 565803998 , +971 522427797**

**E Mail –** sabir147@yahoo.com

**PERSONAL DETAILS**

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| **Name** | : | Sabir |
| **Father's Name**  | : | Sulaiman |
| **Marital Status**  | : | Married |
| **Nationality**  | : | Indian |
| **Date of Birth**  | : | 19-03-1984 |
| **Gender** | : | Male |

**Languages Known**

English, Hindi, Malayalam and Tamil.

**Passport Details**

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| --- | --- | --- |
| Passport Number | : | M7392889 |
| Issue Date  | : | 05/05/2015 |
| Expiry Date  | : | 04/05/2025 |

**Visa Status**: – **UAE Visit Visa** (From 17.04.2018)

**ACADEMIC QUALIFICATION**

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| --- | --- | --- |
| **Class 10** | : | Aleemul Islam Higher Secondary School – Padoor |
| **Class 12** | : | Tandom Entrance Coaching Center –Thrissur |
| **Diploma** | : | Diploma in Draughtsman Civil.  |
| **Institute** | : | Al Noor I.T.C Vadanapally (Kerala) |

**AUTOCAD**

**ADDITIONAL QUALIFICATIONS**

**Institute:** CAD CLUB, THRIPRAYAAR

**Micro station.**

**Institute:** CAD CLUB, THRIPRAYAAR

**MS Office**

* Over **NINE** years of experience, in Infrastructure, mainly on Roads - Utility and Services and Irrigation and Landscaping works.

**WORK EXPERIENCE SUMMARY**

**Ascon Road Constructions L.L.C., Dubai –Draughtsman – March 2008 to January 2014**

**WORK EXPERIENCE**

* Ascon Road Constructions L.L.C. is a division of ETA-ASCON group of companies, Dubai Company in the field of construction of Roads & Bridges, Irrigation and Landscaping Works Footpaths & Utility services for Electricity Dept., Water Dept., Road Lighting Dept., Storm water Drainage services, Sewer Drainage services and Telecom.
* Project Name : DUBAI STUDIO CITY

Consultant : Consult Maunsell

Client : Dubai Properties

* Project Name : WIDENING OF AL KHAIL ROAD

Consultant : Consult Maunsell

Client : RTA DUBAI

* Project Name : DUBAI METRO Improvements of Roads and Access

 Surrounding Metro Stations

Consultant : Consult Maunsell

 Client : RTA DUBAI

* Project Name : IRRIGATION AND LANDSCAPING Works Public

 Gardens in GHAYATHI

 Consultant : Tangram

 Client : Istithmar

* Project Name : IRRIGATION AND LANDSCAPING Works Public

 Gardens in SILA CITY

Consultant : Tangram

 Client : Western Region Municipality Abudhabi

* Project Name : PHASE A-Fire &Earth infrastructure Works Package

Consultant : Mott MacDonald

 Client : Istithmar

* Project Name : 558 KEY VILLAS**/**260 Villas at Dubai Land

 Temporary Access Road

Consultant : AECOM Middle East Limited

 Client : Dubai Properties Group

* Project Name : Pedestrian Footbridges at various locations in Dubai

Consultant : Parsons

 Client : RTA DUBAI

**Al Turath Engineering Consultants, Dubai –Draughtsman – June 2014 to June 2016**

* Project Name : Roads & Infrastructure Works for 1120 Villas in Wadi

 Alsafa 7 Dubai Land.

Consultant : AL TURATH ENGINEERING CONSULTANTS

 Client : AJFAN LLC

* Project Name : R 1015/1 Various improvements and implementing

 Quick Wins in Dubai.

Consultant : AL TURATH ENGINEERING CONSULTANTS

 Client : RTA DUBAI

* Project Name : Detailed Design of Drop off Area for Luxury Hotel on

 Business Bay, Dubai.

Consultant : AL TURATH ENGINEERING CONSULTANTS

 Client : EMIRATES INNOVATION ENGINEERING CONSULTANTS

* Project Name : Road & Infrastructure work for Warehouse Development

 in Al Quoz Industrial 2.

Consultant : AL TURATH ENGINEERING CONSULTANTS

 Client : MAG me

**Al Mohanna-Puentes J.V Qatar–Draughtsman – February 2017 to July 2017**

* Project Name : Roads & Infrastructure in North part of New Slata (Zone 40)
* Project Management Consultant : PARSON BRINCKERHOFF
* Supervision Consultant : PARSON INTERNATIONAL LIMITED
* Client : ASHGHAL

##### DUTIES

* Preparing Concept, Preliminary, Final Design Tender and Contract Drawings for Roads and Infrastructure according to the D.M (Dubai Municipality), RTA (Roads & Transport Authority) Standards, Specifications and Requirements.
* Preparing Proposed Roads, Signing marking, Road Setting out, Roads Profile, Cross Section and Standard Details Drawing for Road Package.
* Layout Preparation for Potable Water Network & Longitudinal Profile & Details of Water Network.
* Preparation of Earth work Cross Section of Roads and Quantity Calculation.
* Preparation of Structural drawings.
* Layout Preparation of Telecom Drawings and Road crossing ducts.
* Preparation of Details Sewerage Manhole and House Connection Chamber Drawings.
* Layout Preparation for Storm water drainage system.
* Preparation of Existing Survey Details for Proposed Design Works.
* Preparation of Thrust Blocks Details for Tee connection, Reducer and Bend.
* Preparation of Setting Out Drawing for Road works and Earth works.

 I, hereby, confirm that the above mentioned items are true and best to my knowledge and

 these data correctly describe me, my qualification and experience for the same.

 Yours faithfully,

 Sabir K Sulaiman.