

## Warren Leteriano Saplot

Planning Engineer (Civil Engineer)  
Building, Roads and Infrastructure  
With UAE Driver's License  
Contact Number: + 971 56 870 3386  
Email: warrensaplot@yahoo.com



Dear Hiring Manager,

I am writing to apply for the position of a Planning Engineer. I am enclosing my curriculum vitae and several personal references.

The job opportunity presented seems really interesting as I believe that my education and work experience for over 17 years of which 10 years are in UAE and Qatar in the field of Planning Engineering.

My key strengths that I possess in this role include:

- ✓ BS degree in Civil Engineering (with University Certificate attested in UAE)
- ✓ Well verse in Primavera P6 and Microsoft Office Programs
- ✓ With experience in Building, Roads and Infrastructure Projects
  - 4 Years in Roads and Infrastructure Projects
  - 5 Years in Building Construction
- ✓ Accreditation as Piling & Shoring Design Engineer – Dubai Municipality, Dubai, UAE
- ✓ Accreditation Site Engineer – Sharjah Municipality, Sharjah, UAE

I am also a Licensed Civil in Engineer in Philippines by the Professional Regulation Commission (PRC) with License No. 092326 after passing the Civil Engineering Board Examination held on November 17-18, 2001.

Please go through my CV for additional information relating my works experience.

You may reach me at my mobile and email.

Thank you very much for your time and consideration. I look forward to hearing your reply.

I can join immediately.

Sincerely yours,

Warren Leteriano Saplot (Civil Engr.)

056 870 3386

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### Career Snapshot (17+ years)



#### **ArcTech Consultancy Engineering**

P.O. Box 114133, Abu Dhabi,  
United Arab Emirates  
[www.arctechconsultant.com](http://www.arctechconsultant.com)

Planning Engineer  
May 2018 to present



#### **Italia House Interiors LLC**

P.O. Box 11957, Dubai,  
United Arab Emirates  
[www.italiahouseinteriors.com](http://www.italiahouseinteriors.com)

Planning Engineer  
Nov. 2017 up to Apr. 2018



#### **Kyungin Pile Contracting Company LLC**

P.O. Box 643938, Dubai,  
United Arab Emirates  
[www.kyunginpile.com](http://www.kyunginpile.com)

Planning Engineer  
May 2016 up to May 2017



#### **EMA Roads Contracting LLC**

P.O. Box 13407, Ajman,  
United Arab Emirates  
[www.emaroads.com](http://www.emaroads.com)

Planning Engineer  
Feb. 2014 up to Mar. 2016



#### **Catalyst Viva Das Gen. Contracting LLC**

P.O. Box 110894, Abu Dhabi,  
United Arab Emirates  
[www.catalystgcc.com](http://www.catalystgcc.com)

Planning Engineer  
Apr. 2012 to Jan. 2014



#### **Korea and Emirates Foundation, LLC**

P.O. Box 45, Abu Dhabi,  
United Arab Emirates  
[www.koem.ae](http://www.koem.ae)

Planning Engineer  
Jul. 2009 to Apr. 2012



#### **International Engineers & Consultants**

Bel Reshed Tower II, Buhairah Corniche,  
Sharjah, United Arab Emirates  
[www.intengco.ae](http://www.intengco.ae)

Structural Engineer / Site Engineer  
Jun. 2008 to Jun. 2009



#### **Unifrutti Philippines, Inc.**

Door 10, ILAEICO Building, Lanang,  
Davao City, Philippines  
[www.unifrutti.com.ph](http://www.unifrutti.com.ph)

Civil Engineer  
Mar. 2004 to Apr. 2008



#### **LIMBO Construction Inc.**

Sumpong, Malaybalay City, Bukidnon,  
Philippines

Civil Engineer  
Dec. 2001 to Feb. 2004

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### GCC Employment History (10+ years)

#### ARCTECH CONSULTANCY ENGINEERING LLC

Sr. Planning Engineer  
May 2018 to present

##### Responsibilities:

- Use Primavera P6 software to prepare baseline programme, including cost, resource and equipment loading.
- Prepare recovery plans in case of delays.
- Prepare production rate in conjunction with activities applicable to the project.
- Visit site to confirm progress and collect site data, monitor and update the program.
- Prepare progress reports (e.g. Daily Quantity Reports, Flatwise Reports and Monthly Dashboard)
- Notify Project Manager whenever there is deviation in the planned activities that may delay or affect others progress.
- Performs other responsibilities associated as may be appropriate under the direction of the Project Manager

#### ITALIA HOUSE INTERIORS LLC

Planning Engineer  
Nov. 2017 to Apr. 2018

##### Responsibilities:

- Prepare production rate in conjunction with activities applicable to the project.
- Prepare resource and cost loaded Construction Baseline Programs using Primavera P6 software.
- Prepare Cashflow, Manpower and Equipment Histogram
- Visit site and collect site data, monitor and update the program.
- Prepare recovery plans in case of delays.
- Prepare weekly progress reports involving site progress, expenses including financial update.
- Notify Project Manager whenever there is deviation in the planned activities that may delay or affect others progress.
- Performs other responsibilities associated as may be appropriate under the direction of the Project Manager

#### KYUNG IN PILE CONTRACTING COMPANY

Planning Engineer  
May 2016 up to May 2017

##### Responsibilities:

- Prepare production rate in conjunction with activities applicable to the project.
- Prepare resource and cost loaded Construction Baseline Programs using Primavera P6 software and submitted to client for approval.
- Prepare Manpower and Equipment Histogram including Cashflow
- Visit site and collect site data, monitor and update the program.
- Prepare recovery plans in case of delays.
- Prepare monthly progress reports.

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- Always notify the Project Manager whenever there is deviation in the planned activities that may delay or affect others progress.
- Performs other responsibilities associated as may be appropriate under the direction of the Project Manager

### EMA ROADS CONTRACTING LLC

Planning Engineer  
Feb 2014 up to Mar 2016

#### Responsibilities:

- Prepare production rate in conjunction with activities applicable to the project.
- Prepare recovery plans in case of delays.
- Prepare resource and cost loaded Construction Baseline Programs using Primavera P6 software and submitted for approval to client (Dubai Ministry of Public Works, Umm Al Quwain Municipality, etc)
- Prepare planning documents such as Monthly Cash Flow and Progress "S" Curve, Manpower and Equipment Histograms.
- Close monitor and update of progress at site to ensure compliance with approved program of works.
- Prepare monthly progress reports.
- Coordinates with subcontractor for project schedule finalization and monitor their work progress.
- Assist in preparing work program, cash flow and manpower histogram for tender works.

### CATALYST VIVA DAS GENERAL CONTRACTING LLC

Planning Engineer  
Apr 2012 to Jan 2014

#### Responsibilities:

- Prepare Construction Baseline Programs using Primavera P6 software and submitted to for approval to client.
- Prepare Recovery Program
- Prepare and updating the construction schedule and other planning documents (such as Progress "S" Curve, Earn Value Curve, Manpower and Equipment Histogram, etc.).
- Close monitor and update of progress at site to ensure compliance with approved program of works.
- Prepare monthly progress reports
- Performs other responsibilities associated as may be appropriate under the direction of the immediate manager.

### KOREA & EMIRATES FOUNDATION, LLC

Planning Engineer  
Jul 2009 to Apr 2012

#### Responsibilities:

- Prepare Construction Baseline Programs using Primavera P6 software and submitted to client for approval.

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- Prepare Recovery Program
- Prepare Manpower and Equipment Histogram including Cashflow
- Visit site and collect site data, monitor and update the program.
- Prepare monthly progress reports.
- Always notify the Project Manager whenever there is deviation in the planned activities that may delay or affect others progress.
- Performs other responsibilities associated as may be appropriate under the direction of the Project Manager.

### INTERNATIONAL ENGINEERS & CONSULTANTS

Structural Engineer / Site Engineer  
Jun 2008 to Jun 2009

#### Responsibilities as Structural Engineer:

- Analyses and designs mid – rise buildings (up to G+3), sheds, warehouses, offices and villas using STAADPro, SAFE, Prokon and Excel formatted design programs.
- Make structural lay out and detailing using AutoCAD software.
- Prepare structural calculations using MS Word and Excel in pdf file format.
- Depend and discuss structural calculations in Sharjah Municipality in securing building permits.
- Discussed with the Client and Contractor matters involving changes in the approved plans and variations of the cost of the projects.

#### Responsibilities as Structural Site Engineer:

- Responsible in checking and monitoring various buildings, sheds, shops, labor accommodations, etc. to conform to the approved drawing plans, specifications and the existing structural and building codes of the municipality.
- Report any discrepancies found at site and in plans to ensure the structural stability of the structure is safe.

### Other professional experience in Philippines: 7 years

### Qualifications and Professional Affiliations

- Accredited Piling and Shoring Design Engineer by Dubai Municipality, Dubai, UAE
- Accredited Site Engineer by Sharjah Municipality, Sharjah, UAE
- Licensed Civil Engineer by Professional Regulation Commission (PRC) of Philippines
- Member - Society of Engineers – UAE (Membership No.: 19942)

### Education

- |             |  |
|-------------|--|
| • Course    | Bachelor of Science in Civil Engineering |
| • School    | Central Mindanao University, Philippines |
| • Graduated | March 30, 2001                           |
| • Honors    | Academic Scholarship Awardee             |

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### Professional Training Experience

1. Project Management Course Using Primavera Version 6 Level 1 (Society of Engineers – UAE)
2. Primavera Version 6 Training (Philippine Institute of Civil Engineers – UAE)
3. Commercial Contract Management Seminar (Philippine Institute of Civil Engineers – UAE)
4. Quantity Surveying Training Seminar (Philippine Institute of Civil Engineers – UAE)
5. The New FIDIC Red Book 99' (Society of Engineers – UAE)
6. How to Model & Design High Rise Building for Earthquake & Wind loads Using ETAB's Software Level 1 (Society of Engineers – UAE)

### Personal Data

- Date of Birth 3<sup>rd</sup> of August
- Religion Christian
- Nationality Filipino
- Status Married with two daughters ages 11 and 13
- Visa Status Visit Visa
- Passport Expiry 14 June 2022

### Personal Reference

- 1 Engr. Wencie Ernest D. Besa  
Sr Quantity Surveyor  
National Petroleum Construction Company  
wencieb@npcc.ae  
055 849 8326  
PICE – UAE Past President
- 2 Engr. Jeremy D. Diola  
Sr QA/QC Engineer  
Ghantoot Group – Building Division  
Jeremy.d@ghantootgroup.ae  
052 676 1492